



# **CODE OF CONDUCT FOR JUNIOR STUDENTS ON SOCIAL ACTIVITIES, OFF SITE TRIPS & IN JUNIOR RESIDENTIAL ACCOMMODATION**

Responsible:	Director
Date Reviewed:	January 2025
Review Period:	Annually
Approval Authority:	Director
External Release:	Yes

It is important for students of the Kingfisher Education Group to exhibit responsible and cooperative conduct during school excursions. To avoid any misunderstanding, it is crucial for both parents and students to be well-informed about the expected behaviour. Parents are encouraged to engage in discussions with their children regarding this code of conduct to ensure a comprehensive understanding of the guidelines before their arrival in the UK.

### **For all visits**

1. Throughout the duration of the visit, students are under the responsibility of the camp staff and are expected to adhere to the rules given by them and any other supervisory staff member assigned for the visit.
2. Punctuality and politeness from students will be always insisted upon during the visit
3. During visits, there will be a minimum of one staff member for every group of ten to fifteen students. It is essential for students to be informed about the location and contact information of staff members. This applies throughout the entirety of the visit, including travel, leisure time, and overnight stays (specifically for prearranged group reservations).
4. Students are accountable for their personal belongings and valuables during excursions. Staff typically ensure the secure storage of passports and may assist students in safeguarding other valuable items.
5. Students are prohibited from smoking or purchasing cigarettes at any point during the visit.
6. On the visit, students must never possess, use, or purchase drugs defined as illegal under English Law.
7. Students are not allowed to drink, or to purchase alcohol, during any part of the visit.
8. Students should never deliberately put themselves at risk; however, they must also know what to do in the event of an emergency and will be made aware of the Camp Director telephone number (07966 267202) in case of all emergencies.
9. At indoor venues, it is important that students demonstrate consideration towards all guests and staff, refraining from actions that may cause inconvenience.

### **Boarding House Accommodation - Students**

10. Regardless of the students' ages, a clearly defined curfew will be established along with a designated time by which students are expected to be in their respective bedrooms. Compliance with lights out and maintaining peace at a specified hour will be strictly enforced. Access to other students' rooms will not be permitted.

11. No student will be allowed out of the residential venue on their own. If free time is allowed during the day, students must be in groups of at least four, to ensure student safety.

12. Parents will be held financially accountable for any damages caused by students. In cases of severe misconduct, parents will be promptly notified. Should a situation determine a student's early departure, parents will be responsible for any additional costs incurred and must decide for appropriate supervision if needed. Furthermore, if a student experiences acute homesickness, requiring a return home at the parents' request, additional financial obligations will apply.

Please note that further rules of conduct may apply on specific trips and any supervising member of staff will expect their instructions to be followed. Where this is the case, these rules will be made clear to students, staff, and parents, as necessary.